International Japan-Africa Conference on Electronics, Communications and Computations (JAC-ECC 2024)

**Special Sessions Guidelines**

This document outlines the information and guidelines for Special Sessions organizers and participants within JAC-ECC 2024.

**Goal**

Special Sessions aim to provide a platform for projects, research groups, or other entities to showcase their work under a unified theme. These sessions can focus on one or more tracks within the conference's scope.

**Proposal**

Prospective organizers are required to submit a proposal using the template available on the JAC-ECC 2024 website (link to website section). The proposal should include the following:

* **Proposer's Name**
* **Proposer's Affiliation**
* **Proposer's Email**
* **Proposer's Phone Number**
* **Proposer's CV**
* **Project (if applicable)**
* **Special Session Title**
* **Motivation and Background**
* **Structure (outline of session content)**
* **Conference Track(s) Alignment**
* **Specific Promotion Plan**

The proposal should be sent to the Special Sessions Co-Chairs, [Co-Chairs names and emails] by [deadline], in a PDF format, named after the Special Session title.

**Structure**

Special Sessions can include invited speakers alongside paper presentations. The organizers are responsible for defining the session's full content, including the authors and presenters. Open calls for papers are not typically launched for Special Sessions.

**Papers**

Papers submitted for Special Sessions should be Full Papers (4 pages up to 6 pages with extra page fees) and will be reviewed by the Special Sessions organizers. These papers will be included in the Conference Proceedings and submitted to IEEE Xplore.

**Schedule**

Special Sessions will be part of the main conference program and run in parallel with other technical sessions during 16-18 December 2024.

**Duration**

Each Special Session is allocated a time slot of 1.5 hours.

**Public Information**

The following information will be made publicly available about the Special Session:

* Proposer's Name
* Proposer's Affiliation
* Proposer's CV
* Project (if applicable)
* Special Session Title
* Motivation and Background
* Structure
* Conference Track(s) Alignment

**Evaluation**

The evaluation and ranking of Special Session proposals will be based on the following criteria:

1. **Relevance to the conference theme**
2. **Timeliness and topicality**
3. **Technical Content and quality**
4. **Novelty and contribution**
5. **Overall Recommendation**

The Special Sessions Co-Chairs will be responsible for the evaluation process.

**Registration**

All participants and speakers in Special Sessions, including organizers, are required to pay the conference registration fee.

**Further Information**

For any questions or inquiries regarding Special Sessions at JAC-ECC 2024, please contact the Special Sessions Chair at [mohammed.sayed@ejust.edu.eg].